City of Hogansville

City Council

Regular Meeting Agenda

Tuesday, January 2, 2024 – 7:00 pm

Meeting will be held at Hogansville City Hall,
111 High Street, Hogansville, GA 30230

Mayor:	***Jake Ayers***	*2025*	City Manager: ***Lisa E. Kelly***
Council Post 1:	***Michael Taylor, Jr***	*2025*	Assistant City Manager: **Niles Ford**
Council Post 2:	***Matthew Morgan***	*2025*	City Attorney: ***Alex Dixon***
Council Post 3:	***Mandy Neese****	*2027*	Chief of Police: ***Jeffrey Sheppard***
Council Post 4:	***Mark Ayers***	*2027*	City Clerk: ***LeAnn Lehigh***
Council Post 5:	***Kandis Strickland***	*2027*	* Mayor Pro-Tem

Regular Meeting – 7:00 pm

1. Call to Order – Mayor Jake Ayers
2. Invocation & Pledge

Swearing In of Newly Elected Official Kandis Strickland – Administered by City Attorney Alex Dixon

Consent Agenda

All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

1. Approval of Agenda: Regular Meeting January 2, 2023
2. Approval of Minutes: Regular Meeting December 18, 2023
3. Approval of Minutes: Work Session Meeting December 18, 2023

New Business

1. Selection of Mayor Pro-Tem
2. Resolution - Line of Credit 2024

City Manager's Report

Chief of Police Report

Council Member Reports

1. Council Member Taylor
2. Council Member Morgan
3. Council Member Neese
4. Council Member Ayers
5. Council Member Strickland

Mayor's Report

Adjourn

Upcoming Dates & Events

- January 15, 2023 | City Offices Closed for Martin Luther King, Jr. Holiday
- January 16, 2023 – 7:00 pm | Regular Meeting of the Mayor and Council at Hogansville City Hall

HOGANSVILLE
GEORGIA

12/18/2023

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Regular Meeting

Call to Order: Mayor Jake Ayers called the Regular Meeting to order at 7:00 pm. Present were Council Member Michael Taylor, Jr., Council Member Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers, and Council Member Toni Striblin. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Attorney Alex Dixon, Police Chief Jeff Sheppard, and City Clerk LeAnn Lehigh.

Mayor Ayers gave an invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motion: Council Member Neese moved to amend the agenda striking item number 4 (Contract Approval – Annex Building – Principle Construction) from the agenda. The motion was seconded by Council Member Taylor.
Motion Carries 5-0

Motion: Council Member Taylor moved to approve the Consent Agenda. The motion was seconded by Council Member Neese.
Motion Carries 5-0

PRESENTATIONS

1. ***Ameia Cotton Williams – University of Georgia CVIOG and ECG Utility Supervisor Certification***

City Manager Lisa Kelly acknowledged Customer Service Supervisor Ameia Cotton-Williams for her Certification through the Carl Vinson Institute of Government for her Certification for Excellence as a Supervisor. Ameia's focus on customer service and employee training has made a huge impact on the City's Customer Service and Utility Department.

New BUSINESS

1. ***City Vehicles/Equipment Surplus***

Motion: A motion was made by Council Member Striblin to approve the list of surplus vehicles and equipment, as well as to negotiate the sale of the jet machine to another municipality. The motion was seconded by Council Member Neese.
Discussion: Twenty vehicles/equipment are on the surplus list and will be auctioned off by sealed bid. The Council will approve the sale of the jet machine to another municipality. The value of the jet machine is around $15K.
Motion Passes – 5-0

2. ***RAISE Grant – TAP Area***

Motion: A motion was made by Council Member Taylor to approve submission of the grant proposal to the U.S. Dept of Transportation's RAISE – Rebuilding America with Sustainability and Equity -- competitive grant program. The motion was seconded by Council Member Neese.
Discussion: Grant applications are due soon (February 28, 2024) but the City could tweak and submit the same Boyd Road sidewalk proposal the City submitted to GA DOT's TAP (Transportation Alternatives) program in 2022; but which wasn't funded. For the RAISE proposal, the City could use the engineer's concept design and cost estimates already prepared for the TAP proposal. Unlike the TAP program, the federal RAISE grant does not require a local match from rural jurisdictions. The minimum grant request is $1 million. The Boyd Road sidewalks would run from U.S. 29 to W. Main.
Motion Passes – 5-0

3. GEFA Loan Modification

Motion: A motion was made by Council Member Neese to GEFA Loan Modification, extending the loan until December 1, 2025. The motion was seconded by Council Member Morgan.

Discussion: City Manager Lisa Kelly explained that the GEFA Loan Grant expires December 2024, but the water system improvements won't be completed until Dec 2025. This modification will extend the loan until December 1, 2025.

Motion Passes – 5-0

ADJOURNMENT

On a motion made by Council Member Neese and duly seconded, Mayor Ayers adjourned the meeting at 7:48pm.

Respectfully,

LeAnn Lehigh
City Clerk

HOGANSVILLE
GEORGIA

Work Session – December 18, 2023 – 5:30 pm

Work Session held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Work Session Meeting

Call to Order: Mayor Jake Ayers called the Work Session to order at 5:30 pm. Present were Mayor Ayers and Council Members Michael Taylor, Matthew Morgan, Mandy Neese, Mark Ayers and Toni Striblin. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Clerk LeAnn Lehigh, Police Chief Jeff Sheppard, City Attorney Alex Dixon and Planning & Development Director Lynne Miller.

Discussion Items

1. Proposed Royal Theater Sponsorship Program

Lisa Kelly presented proposed sponsorship guidelines for prospective Royal Theater donors, to help now with renovation costs such as the spire, construction change orders and start-up costs, to future capital and operation needs. The proposed sponsorship program would offer benefits ranging from a chance to have part of the theater named after the donor (for a 5-year renewable term), to a nameplate on one of the theater seats. All donations above a certain level would also have the donor's name posted on a board in the theater lobby. A City Council-appointed Royal Theater Advisory Board and Royal Theater Manager would handle the details of this program. The immediate priority is completing the building rehabilitation and reopening the theater for film, stage and community use. Discussion followed.

2. RAISE Grant

Lisa Kelly explained that staff will be asking Mayor and Council to approve staff's plan to submit a grant proposal to the U.S. Dept of Transportation's RAISE – Rebuilding America with Sustainability and Equity -- competitive grant program. Grant applications are due soon (February 28, 2024) but the City could tweak and submit the same Boyd Road sidewalk proposal the City submitted to GA DOT's TAP (Transportation Alternatives) program in 2022; but which wasn't funded. For the RAISE proposal, the City could use the engineer's concept design and cost estimates already prepared for the TAP proposal. Unlike the TAP program, the federal RAISE grant does not require a local match from rural jurisdictions. The minimum grant request is $1 million. The Boyd Road sidewalks would run from U.S. 29 to W. Main.

3. Police Department – OPB Grant Funds

Lisa Kelly reported that the Police Department's 2022 grant from GA Office of Planning and Budget has been cleared for spending. This is a reimbursement type of grant. Grant reimbursements can be requested monthly as funds are spent. OPB turns reimbursement requests around relatively quickly, Ms. Kelly noted. To help with cash flow, the PD has divided the grant into 3 phases, so that the Department can spend money on the project, then get reimbursed from OPB, use that reimbursement for Phase II costs, then get reimbursed, etc. The phasing will help, but Phase III – which is $305,190 – will require some temporary cash until reimbursed by OPB.

Every calendar year the Mayor and Council establish a $300,000 line of credit, which the City, to its credit, has not had to tap in recent years, Ms. Kelly noted. The line of credit must be spent by December 31 each year, but the City's auditor wants any LOC expenses to be made in the first six months. At the Council's 2 Jan 2024 meeting, staff will ask for the usual LOC to be approved for 2024. This LOC could be tapped for temporary OPB grant expenses, until OPB reimburses soon after.

Mayor Ayers adjourned this Work Session at 6:51 pm.

Respectfully submitted,

Lynne Miller

Lynne Miller, AICP
Planning & Development Director

HOGANSVILLE
GEORGIA

A RESOLUTION

A RESOLUTION RE-AUTHORIZING A LINE OF CREDIT FOR THE CITY OF HOGANSVILLE WITH COMMUNITY BANK & TRUST CO.

WHEREAS, The City of Hogansville has an established line of credit with Community Bank & Trust Co. and;

WHEREAS, The City desires to re-establish that line of credit in an amount not to exceed $300,000 for calendar year 2024;

WHEREAS, the City of Hogansville had no repayment obligation of the 2023 Line of Credit.

THE COUNCIL OF THE CITY OF HOGANSVILLE HEREBY RESOLVES: That the City Manager of Hogansville is hereby authorized to enter into an agreement with Community Bank & Trust Co. to re-establish a line of credit in an amount not to exceed $300,000 and under such terms and conditions as may be most beneficial to the City.

Resolved this 2nd day of January, 2024

By,_____
Mayor Jake Ayers

Attest:_____
LeAnn Lehigh, City Clerk